

**The
Duke of Edinburgh's Award
Ontario Division**

Registration Terms & Conditions

1. THE REGISTRATION FORM

The Registration Form must be filled out completely. The participant's home or permanent address must be given, NOT the leader's address or school address. If there are any questions or problems, please telephone the Ontario Award Office.

2. GROUP AND INDEPENDENT PARTICIPANT REGISTRATIONS

Each participant must register with the Ontario Award Office prior to commencing any work towards an Award. There is a **Registration Fee of \$20** payable by all new participants. If a participant comes to Ontario having previously registered in another province or another country, this requirement is waived.

Upon receipt of the \$20 registration fee, the participant will receive the following:

- a) A record book – this should be kept by the participant and should be used for all three Award levels or until the participant reaches the age of 25 years old.
- b) An application form for the level specified on the registration form.
(Bronze/Silver/Gold)
- c) A checklist to help monitor progress

Each new group leader will receive a sample Record Book.

3. ANNUAL RENEWAL FEE

There is an **Annual Renewal fee of \$10**. This fee is payable in the fall of each year and entitles the participant to continue for the whole of the following calendar year. A participant who registers after September 1st in any one year does not have to renew until December in the following year.

Example:

<u>Registration Date</u>	<u>Expiry Date</u>
On or before August 31, 2008	December 31, 2008
On or after September 1, 2008	December 31, 2009

Notices are sent to Group Leaders in the fall of each year listing participants registered in the Group. It is the responsibility of the group leader to ensure that all members of the group are fully paid up. Independent participants will receive individual notices.

4. CHANGING FROM GROUP MEMBER TO INDEPENDENT

If a participant leaves a Group for any reason, he/she may continue as an Independent Participant. Please notify the Ontario Award Office when this occurs.

5. CORRESPONDENCE

In the normal course of events, all Group correspondence will be sent to the person listed as the principal Group Leader. Correspondence to Independents will be sent directly to the individual.

6. PRIVACY STATEMENT

The Duke of Edinburgh's Award Young Canadians Challenge does not disclose personal information to any third party to enable them to market their products and services and takes reasonable precautions to ensure that personal information is kept safe from loss, unauthorized access, modification or disclosure.

7. www.dukeofed.org/on

All forms can now be downloaded from the website (Forms & Schedules)

The Duke of Edinburgh's Award *Young Canadians Challenge*

Registration Form

14 Adelaide Street West, Suite 201,

Toronto, C Ontario, M5H 1L6

Tel (416) 203-2282; 1-800-929-DUKE (3853)

E-mail: duke@dukeofed.org; Web:www.dukeofed.org

GST #R126081884

(Shaded areas are for office use only)

Name of Group _____ If New Group check here ()

New Volunteer Pin Sent

Main Contact #1: _____ New Vounteer
 Name

Volunteer #2: _____
 Name

Address _____ City _____ Postal Code _____

Address _____ City _____

Home Phone _____ Business Phone _____ Fax _____

Home Phone _____ Business Phone _____

Email _____

Email _____

Name of Participant	Address (Including Postal Code)	Phone (Area) Number	Level B/S/G	Sex M/F	Date of Birth M/D/Y	Start Date M/D/Y
	Street: _____ Town/City: _____ Prov: _____	()			/ /	/ /
Data Entered:	P/Code: _____ Email: _____					
	Street: _____ Town/City: _____ Prov: _____	()			/ /	/ /
Data Entered:	P/Code: _____ Email: _____					
	Street: _____ Town/City: _____ Prov: _____	()			/ /	/ /
Data Entered:	P/Code: _____ Email: _____					
	Street: _____ Town/City: _____ Prov: _____	()			/ /	/ /
Data Entered:	P/Code: _____ Email: _____					
	Street: _____ Town/City: _____ Prov: _____	()			/ /	/ /
Data Entered:	P/Code: _____ Email: _____					

Number of Registrations @ \$20 \$ _____

Total Enclosed \$ _____

Cheques / money orders payable to: *The Duke of Edinburgh's Award*

For Office Use Only: Date Entered Into Database _____	Books & Material Sent: _____
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