

## Consent to use your story, photographs and videos

The Duke of Edinburgh's International Award Foundation ('the Foundation') would like to use your story (with your consent) and/or supporting photographs, videos and other content (as indicated below) to help showcase the Award.

If you consent, the material will be collected by us only during your participation in the Award (we refer to this below as **the Project**). We will not collect any material on any other occasion, other than during your participation in the Project.

Please read this form carefully to understand what material we would like to collect, what we would like to do with it and how long we would keep it on file. If you have any questions please email [info@dukeofed.org](mailto:info@dukeofed.org).

By indicating **YES** below, you can decide what material we can use, for what purpose and who can use the material. Leaving a box blank will not mean you have consented. You can withdraw your consent at any time and/or object to our use of your personal information for marketing, but please note that once published it may not be possible for us to remove from all sources but we will take it down from our controlled sites and social media. To do so please contact us at [info@dukeofed.org](mailto:info@dukeofed.org).

### About You

*Please note that your date of birth and contact details will not be shared externally. Collected for internal record keeping purposes only.*

<b>Name:</b>	
<b>Date of birth:</b>	
<b>Gender:</b>	Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Prefer to self-describe
<b>Email:</b>	
<b>Address:</b>	
<b>What level of the Award are you currently completing?</b>	Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/>
<b>Which Awards have you achieved? (if relevant)</b>	Bronze <input type="checkbox"/> (Year: ) Silver <input type="checkbox"/> (Year: ) Gold <input type="checkbox"/> (Year: )

### What we would like to use

By indicating **YES** to something below, you consent to us and/or the Partners (if you consent to this below) collecting that "Material", and any personal information about you included in it, during your involvement in the Project. When you provide your information (for example during an interview) you can always ask us not to include some things, and we will remove those parts. If you consent to us using this material, we may use it for multiple purposes – for example different videos etc.

MATERIAL	YES	NO	I CONSENT TO ALL <input type="checkbox"/>
<b>About you</b> - Information you give us when you first join the Project (including biography and information about your background and reasons for joining the Project).			
<b>Video</b> - Footage from filming you throughout your time with the Project.			
<b>Photo</b> - Images from photographing you throughout your time with the Project.			
<b>Interviews</b> - Material from any interviews (written or filmed) with you throughout your time with the Project.			
<b>Other Material (please list)</b>			

### Who can use it?

The Duke of Edinburgh's International Award operates worldwide through our trusted partners (members of The Duke of Edinburgh's International Award Association), who receive a licence (i.e. a permission) from the Foundation to deliver the Award in various countries and territories around the world (we refer to them as our **Partners**). We often run campaigns and projects together with our Partners. By indicating **YES** to the detail listed in 'who can use the material' below, you consent to us and/or the Partners using the Material approved for the purposes approved by you:

WHO CAN USE THE MATERIAL?	YES	NO	I CONSENT TO ALL <input type="checkbox"/>
The Foundation			
The Award in your country - CANADA			
Our Partners in Europe, Mediterranean and Arab States			
Our Partners in Africa			
Our Partners in the Americas			
Our Partners in Asia Pacific			

### How we would like to use it

By indicating **YES** to a purpose below, you consent to us and/or the Partners (if you consent to this above) using the Material approved above for the following purposes:

PURPOSE	YES	NO	I CONSENT TO ALL  <input type="checkbox"/>
Publishing the Material on the <b>Foundation's website</b> at ( <a href="http://www.intaward.org/">http://www.intaward.org/</a> ) or <b>digital channels</b> to promote the Foundation and/or the Award. For example, in success stories.			
Providing the Material to national and international media in print and online platforms as well as on public <b>social media</b> accounts (e.g. (Facebook, Twitter, Instagram) controlled by the Foundation to promote the Award and/or the Foundation.			
Publishing the Material on public <b>social media</b> accounts (e.g. Facebook, Twitter, Instagram) or <b>websites/digital channels</b> controlled by one or more of the Partners mentioned above – but only to promote the Foundation and/or the Award.			
Material displayed, shown, printed or screened at the Foundation or the Partners (if you consented to this above) <b>events</b> .			
Publishing the Material in the Foundation and/or the Partners (if you consented above) <b>publications</b> to promote the Foundation and/or the Award.			

### Where we would like to use it

By indicating **YES** to a region below, you consent to us and/or the Partners using the Material approved above for the above purposes in the following regions:

REGION	YES	NO	I CONSENT TO ALL  <input type="checkbox"/>
Your own country (the country where you normally live) - CANADA			
The country in which you are participating in the Award or Project (if different to above)			
Africa			
The Americas			
Asia Pacific			
Europe, Mediterranean and Arab States (including the United Kingdom)			

### Storing and accessing your details

We will keep your information and materials on our own, secure database to help us to find your story easily. If you consent to use, we will use the material you supply for three years, at which point we will contact you again if we would like to continue to use it.

For the purposes of the European data protection laws the Foundation is the data controller of the personal data provided on this form and contained in the material gathered. For full information as to how we deal with personal information and your rights in relation to your information please see our Privacy Policy at: <http://www.intaward.org/privacy-policy>. For more information, please email: [brand@intaward.org](mailto:brand@intaward.org)

**I have read this Form carefully and fully understand its meaning and implications. I have consented to my information being used for the purposes set out above where I have selected 'Yes'.**

Signed:		Date:	
If you are under 18 years of age, a parent or legal guardian must also please countersign:			
Parent/ Guardian:			
Signed:		Date:	

### FOR INTERNAL USE ONLY

Date of collection:			
Location:			
Collected By:	Name:	Email:	