

Appointment to the National Board of Directors Director-at-Large (Youth and Alumni)

Thank you for your interest in serving on the Board of Directors of The Duke of Edinburgh's International Award – Canada ("National Board") in the capacity of Director-at-Large with responsibility for youth and alumni. As you know first-hand, our organization is doing incredible work supporting and enhancing experiential learning outside the classroom to ensure that young Canadians gain the skills, knowledge and experience they need to find lifelong success). This work would not be possible without the support of the volunteers who serve on our National Board.

Please take a few minutes to read the following information and then complete the board member application below and return it to us by email. Applications must be submitted before Friday, February 8, 2019 for appointment in April 2019.

Once we receive your completed application, it will be forwarded to our Award Standards Committee and if successfully short-listed, to the National Board's Nominating Committee. The successful appointee will be confirmed and required to attend the Annual General Meeting and National Board meeting in Toronto on April 12-13, 2019.

Again, thank you for considering a role with the Duke of Ed and the work we do for Canada's young people. If you have any questions, please contact me at either 416-203-0674 ext.101 or sdewint@dukeofed.org.

Sincerely,



Stephen De-Wint
National Executive Director

Please return your completed application form to the Division where you completed your Award:

British Columbia & Yukon - bcyk@dukeofed.org

Alberta, Northwest Territories & Nunavut - admin@theaward.ca

Saskatchewan - saskatchewan@dukeofed.org

Manitoba - manitoba@dukeofed.org

Ontario - ontario@dukeofed.org

Quebec - quebec@lpde.org

New Brunswick - newbrunswick@dukeofed.org

Nova Scotia - novascotia@dukeofed.org

Prince Edward Island - pei@dukeofed.org

Newfoundland & Labrador - nl@dukeofed.org

Information for Candidates

This Director-at-Large position on The Duke of Edinburgh's International Award – Canada's National Board ("National Board") is a three-year position for a Gold Award Holder between the ages of 19 and 28. Interested individuals will gain valuable business experience working with other Board Members developing policy and helping direct the Award in Canada.

This position has full voting rights and may be renewed per the terms of Directors' Appointment outlined in s.5.05 of The Duke of Edinburgh's International Award – Canada's Bylaw #1.

It is expected that the Director-at-Large will bring a unique perspective to the National Board and its committees, having recently achieved the Gold or Silver Award. This Director is expected to be actively involved with current participants as well as alumni.

This position affords the opportunity for the selected individual to attend the Annual General Meeting held in Toronto each spring and the semi-annual fall meeting. Transportation and accommodation costs for both meetings will be covered in line with the organization's expenses policy for staff. It is also expected that the selected individual will participate in National Board conference calls as well as any other committee conference calls upon which they may sit.

A key part of this role is to chair the National Alumni Committee, a sub-committee of the Award Standards Committee. The National Alumni Committee consists of Award Holders from many of the existing Award Holder's groups across the country, as well as National Board Members. Past activities of this committee have included creating and running a mentorship program, national youth events such as a LEAD Event, selecting youth to represent Canada at Award Conferences such as IGE and generally working to improve the existence and current structure of alumni groups across the country. This type of committee work is a fantastic addition to any Award holder's resume, and input from the selected individual and their network will help keep the Award focussed on continual improvement based on real feedback.

Process for Selection

1. This position is open to Canadian Gold Award achievers between the ages of 19-28. Applications from outstanding Silver Award Holders of the same age may also be accepted.
2. The application form below must be completed and submitted before Friday, February 8, 2019 for appointment in April 2019. You may also wish to submit a resume, a covering letter and up to two relevant references (from someone who has worked with you in any previous volunteering activity or an employer) to strengthen your application. While not compulsory, this may provide the Nominations Committee greater insight into your experience, skills and commitment.
3. Applications must be submitted to the office of the Division where you achieved your Award (please see contact information below). Applications will be forwarded from the Division Office to the National Program Manager. There is no restriction on the number of applications a Division may submit.
4. A sub-committee of the Award Standards Committee will review applications and create a shortlist to forward to the Nominating Committee.
5. The Nominating Committee's selection will be confirmed with the Division from which the candidate applied before announcing the results.

Confidential Application Form – Please key in your responses in the space provided

Last Name	First Name
Phone	Email
Address	City
Province	Postal Code
Current occupation and employer or details of current engagement in an educational institution	

Why are you interested in joining the Board of Directors of The Duke of Edinburgh's International Award - Canada?

What personal skill or strength of yours do you think would best benefit our Board?

What would you say to a 14-year-old to help motivate him or her to complete a Bronze Award?

What would you say to an 18-year-old to encourage him or her to start a Gold Award?

What volunteer experience, current or past, do you have that you believe is relevant to this position? In particular please list any positions you have held or currently hold on any organization boards.

The National Board meets approximately four times per year, twice in person in the spring and fall and twice via conference call. Do you see any scheduling issues that might affect your attendance?

For Board Use Only

Nominee was referred by

Nominee's application was reviewed by the Award Standards Committee on

Nominee's application was reviewed by the Nominating Committee on

Action taken