

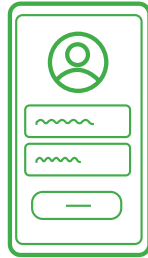
START YOUR AWARD TODAY

How to Register on the Online Record Book

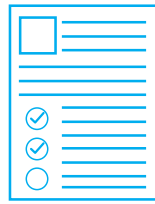
1 Register Here:
onlinerecordbook.org



2 Registration Info:
Select Canada, the province/territory or national division you belong to and then select your Award Centre (school/organization).



3 Complete Form
Create your account by selecting your Award level and inputting your registration information. Finish setting up your ORB account by creating a password.



4 Complete Your Registration:

Participant email confirmation

Parental consent (if applicable)

Registration payment (participants from invoiced groups do not need to complete payment through the ORB)

5 Registration Confirmation:

Your account will be confirmed by your Award Leader once all registration steps are completed. Reach out to them with any questions or concerns.

Helpful tips



Your account is not ready to be confirmed until all registration steps are completed.



All participants must sign up as a member of an Award Centre. If you do not belong to an Award Centre contact your local Award office.



Speak to your Award Leader if you have any questions or concerns.



Tip and Resources for participants:
www.dukeofed.org/participantresourceportal

NEXT STEPS ONCE REGISTERED

CHOOSE YOUR MAJOR:

Majors apply to Bronze and Direct Entry participants only.

SET UP ACTIVITIES:

Activities must be approved by your Award Leader before starting to log.

START LOGGING:

Download the participant app to log your activities on the go!

CONNECT WITH US

www.dukeofed.org
support@dukeofed.org

