



# ASSESSOR INFORMATION SHEET

## WHAT IS THE AWARD?

The Award is a global framework whose goal is to challenge, empower, and recognize young people between the ages of 14-24. To earn the Award, participants are required to consistently dedicate time to community service, enhancing a skill, engaging in physical fitness, and learning how to plan and complete a group trip known as the Adventurous Journey. At the Gold level, participants are also required to spend time working towards a shared, purposeful goal with a group of people who are not their usual companions.

For more information on the Award, ask the young person or visit: [www.dukeofed.org/getstarted](http://www.dukeofed.org/getstarted)

Voluntary Service	Physical Recreation	Skills	Adventurous Journey	Gold Project
Participants volunteer in their communities, make a positive contribution to society and demonstrate social responsibility.	Participants work towards improving performance and enjoy healthy lifestyles for good mental and physical well-being.	Participants develop their talents, broaden their abilities, increase their self-confidence and improve their employability.	Participants work in a team to train, plan and undertake a journey. Discovering a spirit of adventure and gaining a deeper understanding of the environment and the great outdoors.	Participants broaden their experience by staying in an unfamiliar environment with other young people while taking part in a worthwhile project.

## WHO IS AN ASSESSOR?

Assessors are chosen by the participant and are adults who are knowledgeable and experienced in a participant's chosen activity. Assessors act as mentors and work with participants for the duration of their activity. Each activity should have a different Assessor.

### An Assessor must be:

- Experienced in the activity and able to provide mentorship.
- Able to commit to mentoring the participant throughout their activity.
- Confirmed by the Award Leader to ensure they are an appropriate choice.
- Adults that are not immediate family members.

## WHY IS AN ASSESSOR IMPORTANT?

An Assessor is someone who **helps a participant set SMART goals for their activity, gives feedback, and verifies the activity has been completed.** If a young person has approached you, it means they believe you can be a positive mentor to them and encourage them to stay accountable to their goals!

## WHAT DOES AN ASSESSOR NEED TO DO?

All Assessors must be knowledgeable and experienced in a participant's chosen activity so they can offer appropriate guidance. Assessors must also understand the [requirements of the Award section](#) they are verifying but they do not need to complete specific Award training.

### *Assessors' responsibilities include:*

- Confirming the activity is appropriate for the Award section.
- Confirming the activity is voluntary and extra-curricular.
- Supporting the participant in developing their activity [SMART goal](#); ensuring they have outlined what they want to achieve and how they will make it happen.
- Encouraging and supporting the participant throughout their activity (especially if they need to take a break or adjust their goal).
- Mentoring the participant by attending regular check-ins (it is recommended contact takes place at least every 2 to 4 weeks).
- Meeting with a participant once they have completed their activity, to discuss their performance, experiences, and achievements.
- Submitting a short report on the participant's overall progress towards their SMART goal once the activity is completed.

Thank you for supporting young people as they achieve their goals! For more information on the Award, ask the young person or visit:

[www.dukeofed.org/getstarted](http://www.dukeofed.org/getstarted)

If you have questions, please contact the participant or their Award Leader:

Award Leader Name

Telephone

Email

Participant Name

